

To book, please call us on **01202 446644** or email **events@marshamcourthotel.co.uk** 

Marsham Court Hotel, 3 Russell Cotes Road, Bournemouth BHI 3AE Please use BHI 3AU for SATNAV directions to our Hotel car park.

www.marshamcourthotel.co.uk





Thank you for considering the Marsham Cour Hotel as your wedding venue – a beautiful family run hotel in the heart of Bournemouth with spectacular views over the bay.

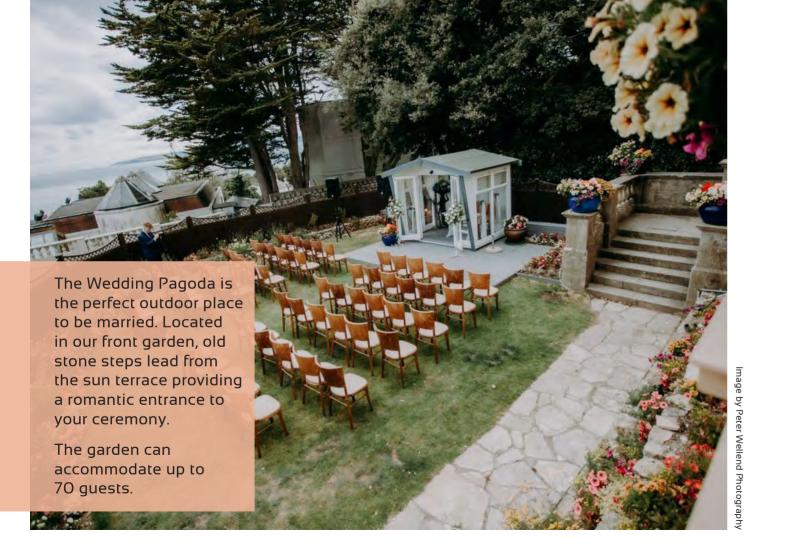


We believe every couple is unique and therefore every wedding should be just as unique.
Our wedding co-ordinator Jo, is on hand to make your day personal and tailored just for you.



As an independent hotel we can offer great flexibility with our packages to suit your needs; nothing is too much trouble. No wedding planning should be stressful. It is an enjoyable and happy time and we will do our utmost to ensure that you are relaxed throughout the process and on the big day.

We provide a beautiful setting, exceptional service and a flexible choice of both indoor and outdoor ceremony function suites to suit most styles and budgets. All of them also feature beautiful sea views and we are confident that your guests will love what we have to offer. Please contact our wedding coordinator to start planning your perfect day.



The Ballroom is the perfect choice for a larger ceremony. With a fresh and elegant look, as well as marvellous bay views, it's a popular choice for couples. At night, the venue transforms into a vibrant, colour co-ordinated space – perfect for an evening reception. Minimum numbers 65, maximum for the day 150 with a maximum of 200 for Image by Miriam Lawler; décor by Simply Flower

your evening reception.





Please go to www.marshamcourthotel.co.uk for more images of our rooms.

for the day of 70 and 120 for the evening when joined with The View.

#### THE BAY VIEW PACKAGE

Offering a flexible package, we will help to make planning your wedding exciting and stress-free. We are confident that you and your guests will love what we have to offer and that your entire day will be a perfect one to cherish forever.

# Our Bay View package includes:

- Private hire of the Wedding Breakfast and evening function room
- A bucks fizz drinks reception, 1 glass per person
- Nibbles during your drinks reception
- A fabulous 3 course set Wedding Breakfast, plus coffee
- Half a bottle of house wine per person during your Wedding Breakfast

- A glass of prosecco for the toast
- A Ploughman's buffet in the evening for all of your day guests
- One top table flower arrangement and two pedestals for the wedding venue designed to complement your theme
- A cake table and tablecloth
- Announcements throughout the day
- Complimentary overnight accommodation for the newlyweds in a sea view room with breakfast
- Table plan and table menus printed by the hotel
- Complimentary food tasting for the couple (date set by the hotel)
- Complimentary dinner for 2 on your 1st Anniversary
- Two complimentary bedrooms on hold for your close relatives
- Assistance from the hotel's wedding co-ordinator



#### THE SUNSET PACKAGE

Not all couples opt for an all-day wedding. Maybe you would prefer an informal evening reception after your ceremony or perhaps you're getting married abroad and would like an evening party for friends and family? Our evening only package will allow you to celebrate your wedding the way you want.

### Our Sunset package includes;

- Private hire of the evening function room
- A Prosecco drinks reception,
   1 glass per person
- Nibbles during your drinks reception
- A Ploughman's buffet for all of your guests
- A cake table and tablecloth
- Announcements throughout the evening
- Complimentary overnight accommodation for the newlyweds in a sea view room with breakfast

#### **INTIMATE WEDDINGS**

At The Marsham Court hotel we specialise in romantic and intimate weddings. We can create a perfect package for your special day, especially if you are planning a small ceremony, surrounded by your nearest and dearest.

Within our intimate Wedding package, you can choose and fully customise your menu and services such as hog roast or even an Afternoon Tea.

This option is ideal if you are planning a wedding for up to 32 people. The minimum spend for this option is £1500.00.

Our wedding co-ordinator will be able to help you choose the correct option for your needs.



# **BESPOKE PACKAGE**

You may have specific ideas about what your day looks like to you; some couples enjoy an Afternoon Tea or a BBQ or even a barn dance; perhaps even a themed wedding. We would put a price together for you as per your requests. If there is anything you would like to add to your day, we will try our very best to accommodate your every wish. Please enquire with our wedding co-ordinator if you want something a little different.



# **SAMPLE MENU**

Glazed Duck, Caramelised Walnuts & Orange Salad

with a honey, soy and

Roast Striploin of West **Country Beef, Beetroot** Puree & Thyme Scented Jus

served with root vegetable mash and a cider infused gravy

**Old English Lemon Posset** with shortbread biscuit & Fresh Raspberries

All allergies will be catered for. Please contact our wedding coordinator for our full wedding menu.



#### WEDDING SHOWERS

A pre-wedding celebration party is a very popular choice for many couples to be, so why not set the scene and hold your shower here at the hotel with a delicious afternoon tea in your own private function room (or if the weather is good, why not have your party on the lawn by the Pagoda).

# The package includes:

- Private hire of the function suite or garden
- A Royal Afternoon Tea with assorted finger sandwiches, scones with jam & cream, and a selection of mini cakes
- Tea, coffee and a glass of Prosecco
- A choice of 2 fun party games will also be provided.

Our packages are based on 10 people but additional guests can be added for a supplement. Please enquire with our wedding co-ordinator for pricing.







# CEREMONIES AT THE MARSHAM COURT HOTEL

Please call the Bournemouth Registry Office to inform them of your intent to marry and your proposed date and time on **01202 123777**.

We advise couples to do this before paying your deposit with the venue to ensure the date is available with them.

## **CANCELLATION POLICY**

Please see the contract which has our full booking terms and conditions attached.

Deposits are non-refundable and non-transferrable.

# DEPOSIT AND ADVANCED PAYMENTS

Our payment structure is clear and easy to follow so there should be no surprises as your Wedding draws closer. The initial non-refundable deposit due to book your wedding is £500.00. Six months prior to your wedding - 50% stage payment is due. 14 days prior to your wedding – the full balance is due (based on final numbers which are required 6 weeks prior).

Prices are held subject to VAT not rising above a standard rate of 20%. We reserve the right to increase the price by the amount of any increase to the standard rate of VAT over 20%.

# **FOOD AND BEVERAGE**

No food, wine, spirits or other alcoholic beverages are to be brought into the hotel by the couple or any of your guests and cannot be consumed on site, this includes alcohol based items for favours.

Should any of the above be found to be brought in, they will be confiscated until you depart from the hotel.

#### **DISABLED ACCESS**

The hotel is fully accessible both indoors and out including a Sensory Room and Changing Places.

Video tours are available to view – Just Ask!

### MUSIC

Half an hour to your event finish time, all music volume must be reduced by 20% as there are bedrooms above our function rooms. Live bands have a curfew of 23.30 on Fridays & Saturdays, and 23.00 midweek (Sunday – Thursday). All entertainment will need to use their own equipment and supply a copy of their public liability insurance to the hotel.

#### **DOGS**

Dogs are permitted in the foyer and outside.
Unfortunately, dogs are not permitted in any function space. Please contact reservations for more information on our Dog Friendly bedrooms.

## **CHILDREN**

Children under 12 are welcome at weddings, although we do have a child policy which is to be signed by a parent or guardian and the numbers of children are capped at 8. Any more than 8, you will be required to hire a wedding crèche/babysitting company.

#### **PARKING**

We have a large car park at the rear of the hotel.

Car park spaces are subject to availability and on a first come first served basis.

### **WEDDING INSURANCE**

We advise all couples to take out wedding insurance to protect you against unforseen curcumstances.

# CONFETTI AND WALL HANGING

Confetti is not permitted inside the hotel. You are welcome to use biodegradable confetti outside of the hotel. Decorations must not be hung from light fittings or walls. You may use existing nails, window latches or hooks.

#### **CANDLES**

Tea lights must be placed in holders. Tall candles must be placed in vases or lanterns at least 2" higher than the flame

#### **CHAIR COVERS**

These are not supplied or fitted by the hotel. Please contact the wedding coordinator and they can suggest external suppliers.